

## **201 KAR 16:030. License, renewal notice.**

RELATES TO: KRS 321.193, 321.211, 321.221, 321.441

STATUTORY AUTHORITY: KRS 321.235, 321.240

NECESSITY, FUNCTION, AND CONFORMITY: KRS 321.193, 321.221, and 321.441 require the board to issue a license or registration to all persons successfully passing the examination and being qualified to engage in the practice of veterinary medicine or as a veterinary technician or veterinary technologist in this state. KRS 321.211 and 321.441 provide for the renewal of the license or registration. This administrative regulation requires the mailing of a renewal notice to all licensed veterinarians, veterinary technicians, and veterinary technologists and requires all licensed veterinarians, veterinary technicians, and veterinary technologists to complete the renewal notice and return it, along with the renewal fee to the board. It further requires all licensed veterinarians, veterinary technicians, and veterinary technologists to keep the board apprised of the current address of the licensee.

Section 1. (1) The Kentucky Board of Veterinary Examiners shall on or about August of each even-numbered year mail to each licensed veterinarian a renewal notice.

(2) The Kentucky Board of Veterinary Examiners shall on or about August of each year mail to each licensed veterinary technician, and veterinary technologist an annual renewal notice.

(3) This renewal notice shall be completed and received by the board on or before September 30 of the appropriate year.

(4) Renewals bearing a postmark of September 30 or earlier shall be considered received in a timely manner.

(5)(a) The renewal fee shall be attached to the completed renewal notice when it is returned to the board.

(b) The renewal fee shall be paid by personal check, certified check, cashier's check or postal money order, payable to the Kentucky State Treasurer.

(6) All information requested on the renewal notice shall be furnished to the board when the completed renewal notice is returned to the board.

Section 2. Every licensed veterinarian, veterinary technician, or veterinary technologist shall file his proper and current mailing address with the board at its principal office and shall immediately notify the board of any and all changes of his mailing address.

Section 3. (1) Every licensed veterinarian shall list their continuing education hours received pursuant to 201 KAR 16:050 with the renewal form and furnished the information to the board.

(2)(a) The board shall not renew the license of any person who fails to receive or appropriately document the required hours of continuing education.

(b) The license shall expire and subsequently be terminated as prescribed by KRS 321.211. (1 Ky.R. 1016; eff. 6-11-75; Am. 8 Ky.R. 500; eff. 2-1-82; 19 Ky.R. 1830; eff. 3-12-93; 31 Ky.R. 141; eff. 9-14-2004.)